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## FINAL ARB ACTION MEMO

**Date:** June 6, 2022

**Time:** 1:00 PM

**Meeting Room:** Virtual Meeting

**Members:**

Chris Henningsen, Chair: Present  
Frank Hancock, Vice-Chair: Present  
Frank Stoner: Present  
Dade Van Der Werf: Present  
Taro Matsuno: Present

**Staff:**

Margaret Maliszewski  
Mariah Gleason  
Carolyn Shaffer

### CALL TO ORDER

Mr. Henningsen called the meeting to order at 1:01 p.m. and established a quorum.

**DISCLOSURES:** None.

**PUBLIC COMMENT:** None.

**REGULAR REVIEW ITEMS:** None

### WORK SESSIONS:

**a. Entrance Corridor Design Guidelines:** Addenda for Rt. 250 West Afton Segment

Staff: Mariah Gleason, Margaret Maliszewski

The ARB held a work session on the draft addenda for the Afton segment of the Rt. 250 West corridor. The ARB members were pleased with the format and the content. Members discussed the use of multiple pages and the possibility that some corridors may not require multiple segments. They agreed that a checkbox style survey form and staff-provided mapping would help streamline the process moving forward. They discussed the information to be collected and how it would be presented. They noted that the completed documents would be helpful for applicants as a frame of reference for compatibility. They agreed with staff's outline of next steps. After considering the list of corridors remaining to be surveyed, they settled on the following assignments:

| <b>EC STREET</b>      | <b>ASSIGNMENT</b> |
|-----------------------|-------------------|
| U.S. Route 250 East   | Van Der Werf      |
| U.S. Route 29 North   | Matsuno           |
| U.S. Route 29 South   | Van Der Werf      |
| VA Route 20 South     | Henningsen        |
| VA Route 631          | Henningsen        |
| VA Route 631          | Stoner            |
| Interstate Route 64 E | Henningsen        |
| VA Route 20 North     | Stoner            |
| VA Route 231          | Stoner            |
| VA Route 649          | Matsuno           |
| VA Route 743          | Hancock           |
| VA Route 631          | Hancock           |
| VA Route 631          | Hancock           |
| VA Route 2500         | Hancock           |

## **OTHER BUSINESS**

### **a. Minutes Approval:** May 16, 2022

**Motion:** Mr. Van Der Werf moved for approval of the minutes from the May 16, 2022, ARB meeting.

Mr. Matsuno seconded the motion.

The motion was carried by a vote of 5:0.

### **b. Next ARB Meeting:** Tuesday, June 21, 2022, 1:00 PM.

### **c. Other items** from staff or ARB Members: None.

## **ADJOURNMENT**

The meeting was adjourned at 1:42 p.m. to the next VIRTUAL ARB meeting on Tuesday, June 21, 2022, at 1:00 p.m.